

	A	B	C	D	E	F	G	H	I
1	<b>EDUCATION OPERATIONAL DELIVERY COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>		<b>Chief Officer</b>	<b>Directorate</b>	<b>Terms of Reference</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3	<b>12 March 2020</b>								
4	Leadership Development	To seek approval for a proposed approach to developing leadership capacity across our schools	On agenda	Gael Ross	Integrated Children's and Family Services	Operations	Purpose 1		
5	Inspection Reporting	To provide Elected Members with oversight of Education Scotland and Care Inspectorate inspection reporting since the last Committee cycle	On agenda	Eleanor Sheppard	Integrated Children's and Family Services	Operations	Purpose 1		
6	Developing a Child Friendly City	To report on the work being undertaken and to seek to establish a group of representative young people from the city as part of the work to become a Child Friendly City	On agenda	Matt Reid	Integrated Children's and Family Services	Operations	Purpose 1		
7	Educational Services - Annual Public Performance (Statutory Performance Indicator) Report 2018-19	To present the 2018/19 SPI submission prior to publication	On agenda	Alex Paterson	Business Intelligence and Performance Management	Commissioning	Remit 1 & 2		
8	Supporting Children's Learning in an Empowered System	EOD Committee 12/11/19 - As part of engagement with colleagues, to instruct the Chief Operating Officer to review the current provision of targeted and specialist support to ensure that it is reshaped to meet current and future demand; and report on progress at the March 2020 meeting of EODC	On agenda	Craig McDermott	Integrated Children's and Family Services	Operations	Remit 1, 5 and 6		
9	<b>28 May 2020</b>								
10	Annual Committee Effectiveness Report	To present the annual effectiveness report for the Committee.		Rob Polkinghorne	Operations	Operations	GD 7.5		
11	Devolved School Management	To seek approval of the Devolved School Management Guidelines which will form part of the developing suite of advice in support of empowerment		Caroline Johnstone	Integrated Children's and Family Services	Operations	5		
12	Inspection Reporting	A standing item to report on the outcome of school inspections if required		Eleanor Sheppard	Integrated Children's and Family Services	Operations	7		
13	Improvement Journey Tracking Report	EOD Committee 19/04/18 - to instruct the Chief Operating Officer to track progress against the proposed KPIs in order to report progress to the Education Operational Delivery Committee. Reporting will comprise (a) a yearly progress report based on validated data and (b) a six monthly update to provide an indication of progress to that point.		Reyna Stewart	Business Intelligence and Performance Management	Commissioning	3.1, 3.2 and 6		

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2									
14	School Estate Strategy - Review	Council 6/3/18 - to instruct the Chief Officer – Corporate Landlord to bring a review of the School Estate report within the next 9 months to the Education Operational Delivery Committee, thereafter to forward the report to the Capital Programme Committee (now to be submitted to City Growth and Resources Committee instead of CPC in line with the changes to the Terms of Reference agreed by Council in March 2019)	Delayed until after the Council budget meeting in March 2020 to allow the estate plan to be aligned to support the delivery of budget decisions made at that meeting.	Andrew Jones	Corporate Landlord	Resources	Purpose 1; Remit 3.1, 5 and 6		
15	Senior Phase	To seek approval for a more holistic partnership approach to the senior phase offering		Alex Duncan	Integrated Children's and Family Services	Operations	Purpose 1		
16	Free School Meals Annual Update	EOD Committee 19/04/18 - to instruct the Chief Officer Integrated Children's and Family Services to bring a report to Committee prior to the close of each school year (a) detailing the numbers registered for and taking free school meals by school and (b) assessing the progress made by implementing the new workstreams and detailing any required adjustments for the following school year (Due May 2020)  EOD Committee 16/05/19 - (i) to instruct the Chief Operating Officer to investigate whether the Council should develop a free school meals policy to address anomalies in legislation as part of the wider Universal Credit impact report due to be presented to Operational Delivery Committee and now EODC in November 2019 and to report back to Committee with details of any proposed policy and indicative costs involved; and (ii) to instruct the Chief Operating Officer to devise and implement a system to ensure that children and young people transitioning from Primary School to Secondary School continue to benefit from the entitlement to free school meals where the entitlement exists and ACC is unaware of any change in family financial circumstances and to report back to Committee with the outcome. (Due November 2019)	The decision from 16/5/19 is delayed to enable cognisance to be taken of the recently approved Child Poverty Action Plan and whether any changes to Universal Credit are required. This will enable the report to provide the awaited information to Education Operational Delivery Committee regarding school meals, closer to the end of the school year as per the initial EODC instruction. Update to ODC March 2020 - As all data sets are not available for the final report, the report will now be submitted to a future meeting to ensure completeness for committee.	Derek McGowan	Early Intervention and Community Empowerment	Operations	Purpose 1		

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2									
17	United Nations Convention on Rights of the Child	Every three years as per the Children and Young People (Scotland) Act 2014 - Part 1 (section 2) of the Children and Young People (Scotland) Act 2014 (the "Act") places a duty on a range of public bodies (including all local authorities and health boards) to report, as soon as practicable after the end of each three-year period, on the steps they have taken to secure better or further effect within their areas of responsibility of the United Nations Convention on the Rights of the Child (UNCRC) requirements.		Graeme Simpson	Integrated Children's and Family Services	Operations	Purpose 1		
18	Consultation on Changes to School Zoning for Grandhome	EOD Committee 16/01/20 - The Committee instructed the Chief Officer Integrated Children's & Family Services to undertake a statutory public consultation on proposals to make changes to the Bucksburn Academy and Oldmachar Academy school catchment zones, so that the new housing development at Grandhome was included entirely within the Oldmachar Academy catchment zone with effect from 1 August 2020 and to report back in May 2020 on the outcomes of the consultation		Andrew Jones	Corporate Landlord	Resources	Purpose 1 Remit 2 and 5		
19	Lochside Academy - Transport & Safe Routes to Schools Annual Update	E&CS Committee 16/11/17 - The Committee resolved to instruct the Interim Head of Planning & Sustainable Dev & the Head of Public Infrastructure & Environment to undertake annual updates reviewing the success of provision of free bus travel & the safe routes to school, with the first review to be undertaken in March 2019 (and thereafter annually & reported to Committee at the earliest possible opportunity prior to the end of the fourth school term each year).		Chris Cormack	Place	Place	Purpose 1		
20	<b>17 September 2020</b>								
21	Inspection Reporting	A standing item to report on the outcome of school inspections if required		Eleanor Sheppard	Integrated Children's and Family Services	Operations	7		
22	Accessibility Plan	To present the Accessibility Plan for approval		Mhairi Shewan / Eleanor Sheppard	Integrated Children's and Family Services	Operations	General Delegation 7.1		
23	ACC National Improvement Framework	EOD Committee 17/09/19 - to instruct the Chief Operating Officer to provide an overview of progress towards realising the outcomes detailed in the Council's National Improvement Framework Plan through a service update in January 2020 and formally report on progress to the Education Operational Delivery Committee in September 2020		Gael Ross	Integrated Children's and Family Services	Operations	Purpose 1		
24	<b>26 November 2020</b>								
25	Cluster Risk Register - Integrated Children's & Family Services	To report on the cluster risk register		Graeme Simpson	Integrated Children's and Family Services	Operations	GD 7.4		
26	Inspection Reporting	A standing item to report on the outcome of school inspections if required		Eleanor Sheppard	Integrated Children's and Family Services	Operations	7		